

## VALLEYWIDE H&I SERVICE OPPORTUNITIES IN COUNTY JAILS – <https://vwhi.org/>

### MCSO Jails – <https://www.mcso.org/Home/Jailsa#first>

#### MEN'S UNITS:

Durango Jail:	3225 W. Gibson Lane, PHX 85009
Lower Buckeye Jail (LBJ):	3250 W. Lower Buckeye Road, PHX 85009
4 <sup>TH</sup> Avenue Jail:	201 S. 4th Avenue, PHX 85003
Towers Jail:	3127 W. Gibson Lane, PHX 85009

#### WOMEN'S JAIL:

Estrella Jail:	2939 W. Durango Road, PHX 85009
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**MCSO Volunteer Coordinator:** Valerie Henderson – 602.876.7207 or [V\\_Henderson@MCSO.Maricopa.gov](mailto:V_Henderson@MCSO.Maricopa.gov)

#### VOLUNTEERING

**Men jails:** Women may volunteer but must be accompanied by another person; it does **not** have to be a male co-chair – it can be 2 women chairing at the men's jails.

**Estrella – women's jail:** Men may volunteer but must be accompanied by another person; it does **not** have to be a female co-chair – it can be 2 men chairing at Estrella.

#### **Sobriety requirements:**

- 1) Two years of sobriety for a volunteer ID Badge (full access & may chair solo)
  - a. Submit MCSO application & required paperwork
  - b. Attend a 3-hour training class
  - c. Obtain a Valleywide H&I Sponsorship Letter (which is the “Sponsoring Agency”) from the MCSO Liaison
  - d. Has fingerprints taken at the Sheriff's office for a full background / criminal records clearance check
  - e. Once approved by MCSO, volunteer is issued a photo ID
- 2) One year of sobriety for a volunteer “Gate Pass” – volunteers may only enter with a “Badged” volunteer
  - a. Submit MCSO application & required paperwork
  - b. Obtain a Valleywide H&I Sponsorship Letter (which is the “Sponsoring Agency”)
  - c. Once approved by MCSO, the volunteer receives a temporary 90-day “Gate Pass” which is renewable up to one year & is accepted at **all** MCSO jails

#### ALL applicants must be “Off Paper”:

- At least 1 year since serving a term of **probation or parole**; or since incarcerated on any charge – *even if the charge is dismissed*.
  - Documentation of the end date of probation or parole **is required**.
- At least 1-year after incarceration resulting from a **misdemeanor** conviction.
- At least 3 years after incarceration resulting from a **felony** conviction.

The “Sponsorship Letter” is from the “Sponsoring Agency” – Valleywide H&I, (**not** your AA Steps Sponsor), which comes from the MCSO Liaison, Shawna D. – [mcso\\_liaison@vwhi.org](mailto:mcso_liaison@vwhi.org)

The temporary “Gate Pass” can be completed **electronically** & issued by the MCSO Volunteer Coordinator, Valerie Henderson. It is issued for 90 days & can be renewed upon request only. Scan & email the application, Handbook & PREA Acknowledgements **along with a copy (front & back) of your driver's license**. The VWHI Liaison will submit the Sponsorship Letter for a Gate Pass.

If you meet the 2 or more years sobriety requirements, you may want to start with the Gate Pass.

*Some people prefer this route for several reasons:*

1. Faster turnaround time – electronically submitted & processed within a week
2. You may co-chair with a “badged” volunteer while waiting for your own badge; until fingerprinting & training classes are scheduled / completed
3. You are cleared to go in as a guest speaker
4. If you have a fluctuating work schedule, you can see if this service work is a good ‘fit’ for you, without committing to a specific day or jail

#### **Valleywide H&I Jail Coordinators:**

Lower Buckeye & 4 <sup>TH</sup> Avenue:	Brian M.	<a href="mailto:lower_buckeye_fourth_ave_jails@vwhi.org">lower_buckeye_fourth_ave_jails@vwhi.org</a>
Towers, Estrella, & Durango:	David L.	<a href="mailto:towers_estrella_durango@vwhi.org">towers_estrella_durango@vwhi.org</a>

*Current as of March 2019*

**Durango – Programs Asst. Officer Hooks – Current AA meetings:**

- ✓ Friday: 10:00am

**LBJ (Lower Buckeye Jail) – Programs Asst. Lynette Anderson – Current AA meetings:**

- ✓ Tuesday: 12:30pm
- ✓ Wednesday: 9:00am
- ✓ Wednesday: 10:00am
- ✓ Thursday: 10:00am
- ✓ Friday: 9:00am

**4<sup>th</sup> Avenue Jail – Programs Asst. Officer Chavez – Current AA meetings:**

- ✓ Sunday: 11:00am
- ✓ Sunday: 3:00pm
- ✓ Sunday: 4:00pm
- ✓ Monday: 4:45pm
- ✓ Tuesday: 3:00pm
- ✓ Tuesday: 5:00pm – **TWO** separate meetings in different units
- ✓ Wednesday: 4:30pm
- ✓ Wednesday: 6:00pm

**Towers – Programs Asst. Officer Denney – Current AA meetings:**

- ✓ Monday: 4:00pm – Tower 1
- ✓ Tuesday: 7:30pm – Tower 4
- ✓ Wednesday: 5:30pm – Tower 5
- ✓ Thursday: 3:30pm – Tower 6
- ✓ Friday: 7:00pm – Tower 3
- ✓ Saturday: 11:00am – Tower 2

**Estrella – Programs Asst. Officer Ramos & Officer Rice – Current AA meetings:**

- ✓ Monday: 11:30am
- ✓ Wednesday: 5:30pm (H Dorm)  
*\* Volunteer names & badge #s must be registered with Officer Rice & Officer Ramos prior to chairing or speaking at this meeting*
- ✓ Friday: 6:30pm

- ✓ G Dorm – Volunteers are needed for the women in the work furlough program.  
Opportunities for **one** of the following days: Tuesdays, Wednesdays, or Thursdays & must begin at either 9:30am or 10:00am

- All volunteers must be listed with the Control Desk at each jail where they are chairing (all meetings, days/times, & locations). The Jail Program Asst. will ensure volunteers' info is given to the Control Desk. ONLY LISTED VOLUNTEERS WILL BE ALLOWED ACCESS INTO THE JAILS.
- Contact the VWHI Jail Coord. or MCSO Liaison to be added when chairing a new meeting or changing to a different meeting; day, time, or jail.
- Call the Control desk if you're unable to attend your scheduled meeting – **even if you have a sub in place, they need to know who's coming**, call if you'll be late & end meetings on time.

*Control Desk #s for each jail are listed in the back of the Volunteer Handbook.*

**Valleywide H&I MCSO Liaison:** Shawna D.: [mcso\\_liaison@vwhi.org](mailto:mcso_liaison@vwhi.org)

Please feel free to reach out to either VWHI Jail Coordinators or the MCSO Liaison with any questions you may have.

**Thank you for your interest & willingness to be of service!**

*Current as of March 2019*